

"Making a difference, one child at a time!"

Client: _____ Placement Date: _____

Resource Parent (s): _____ Month: _____ Year: _____

MONTHLY PERSONAL PROPERTY AND CASH RECORD FOR CLIENT

PERSONAL PROPERTY RECORD

Did the client acquire additions to their personal property this month? Yes ___ No ___ If Yes, list new items.

Articles of Clothing	Cost	Toys, Books, Etc.	Cost

Was any property disposed of this month? Yes ___ No ___ If Yes, what? _____

Resource Parents must keep receipts for personal property purchased on behalf of the Client and furnish them upon request to CCL and/or CHFFA staff members.

Resource Parent Signature _____ Date _____

Client Signature _____ Date _____


RECORD OF CLIENT'S SAFEGUARDED CASH RESOURCES

Resource Parent must maintain accurate records of all money received and disbursed. Use a separate line for each transaction. Include copies of receipts if applicable. Signature of Resource Parent and Client are required to verify the accuracy of information and to serve as a cash receipt.

Date	Description	Amount	Balance		Resource Parent Signature	Client Signature

Attach additional pages if necessary

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